

**PART I – SECTION H**  
**SPECIAL CONTRACT REQUIREMENTS**

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H.1	Asset Tags.....	1
H.2	Shipping Labels.....	1
H.3	Hardware Imaging .....	1

### **H.1 Asset Tags**

The Contractor will apply a Government designated bar code label, RFID tag, and/or other Government-approved identification mechanism to the items listed below. The Government may add or remove items from the list, as required. The Government will provide either a sample label and range of numbers (for Contractor printed labels) or the actual labels. Labels provided by the Contractor shall not duplicate numbers on any orders going to the same Government organization, either via this contract or any other purchasing method.

Items requiring asset tags:

- None at this time

The Asset Identification Specification document (refer to Section J, Attachment I) provides detailed information on the format, content, materials, and placement of the FAA's bar code labels.

### **H.2 Shipping Labels**

At a minimum, the outside of each shipping container shall be marked with the applicable contract number, delivery order number, contact name and address (including building and room number), asset tag number (when applicable) and serial number (when applicable).

DD Form 250 or comparable detailed paper packing list shall be placed in an envelope conspicuously placed on outside of lowest numbered package (one packing list for each shipment).

### **H.3 Hardware Imaging**

Refer to Information Technology Standards, Section J, Attachments VII and VIII. Any other custom hardware images will be stipulated by the FAA, as required.